

**BERLIN BOARD OF EDUCATION**  
**Curriculum Committee Meeting**  
**March 13, 2023**  
**MINUTES**

Attendance: Melissa Gibbons, Jaymee Miller, Kari Sassu

Also in Attendance: Co-Directors of Curriculum Laurie Gjerpen and Kara Watson

**I. Call to Order:** The meeting was called to order at 5:04 p.m. in the Berlin Board of Education Library/Conference Room at 238 Kensington Road, Berlin, CT 06037.

**II. Proposed 2024-2025 School Calendar:** The Committee reviewed the proposed calendar and discussed the changes in this calendar compared to previous years, including starting the week prior to Labor Day and changes in parent-teacher conference dates as all schools want to meet with families in October. McGee School conferences will take place in February, instead of March, to accommodate eighth graders moving to ninth grade and needing to register for courses.

**III. Proposed Revisions to the 2023-2024 School Calendar:** The Committee reviewed the proposed revisions to the conference dates, as indicated above, for this calendar.

**IV. Adjournment:** The meeting was adjourned at 5:18 p.m.

Respectfully submitted,

Laurie Gjerpen & Kara Watson  
Co-Directors of Curriculum